



THE STATE OF TEXAS §
CITY OF BROWNSVILLE §
COUNTY OF CAMERON §

MINUTES of a Regular Meeting of the *Audit and Oversight Committee* of the City of Brownsville, Texas, held on Friday, August 18, 2023, at 12:15 P.M., with the following members present via Webex Teleconference Meeting by logging on at:

<https://brownsvilletx.webex.com/brownsvilletx/j.php?MTID=ma541e95e0a425ea7b2ba8015dc14ed>

Meeting number: 2539 707 6129

Password: audit (28348 from video systems)

COMMISSIONERS/COMMITTEE MEMBERS PRESENT:

MAYOR JOHN F. COWEN, JR.	)	CHAIR
COMMISSIONER ROSE M. Z. GOWEN (VIRTUAL)	)	COMMITTEE MEMBER
FRANCISCO J. OROZCO	)	COMMITTEE MEMBER
COMMISSIONER Roy De los Santos	)	COMMITTEE MEMBER
Gerardo Garcia	)	COMMITTEE MEMBER

OTHERS PRESENT:

KEILAH FOLKERTSMA	)	CITY AUDITOR
JOSE LUIS SILVA	)	DEPUTY CITY AUDITOR
DANIELA G. GONZALEZ	)	ASSISTANT CITY AUDITOR
JENNIFER AVENDAÑO	)	FIRST ASSISTANT CITY ATTORNEY
JAMES MCCOY	)	ASSISTANT DIRECTOR/AGILE PROJECT MANAGER
YOLANDA G. GOMEZ	)	CITY SECRETARY
GRISelda ROSAS	)	DEPUTY CITY SECRETARY

ABSENT:

NONE.

1) Call to Order:

A quorum being present, Ms. Daniela G. Gonzalez, Assistant City Auditor, read the call to consider the following matters as posted and filed for the record in The Office of the City Auditor on August 14, 2023. The meeting was called to order at 12:16 p.m. by Mayor John F. Cowen, Jr., Chair.

2) Public Comment Period:

Mr. Esequiel “Zeke” Silva made a public comment praising the Audit and Oversight Committee for bringing transparency to the community and for hiring objective professional audit staff. He also thanked the Office of City Auditor staff for their hard work and due diligence to provide transparency to the community and organization.

3) Items for individual consideration, discussion, and possible action:

A. Approval of the minutes for the following Audit and Oversight Committee meeting:

1. July 21, 2023, Regular Meeting

Upon motion by Commissioner Roy De los Santos, Committee Member, seconded by Commissioner Rose M.Z. Gowen, Committee Member, and carried unanimously, the minutes for **July 21, 2023, Regular Meeting**, were approved.

B. City Auditor’s Office update on:

1. Welcoming new members

Ms. Keilah Folkertsma, City Auditor, welcomed the new members Commissioner Roy De los Santos and Mr. Gerardo Garcia and thanked them for joining the Committee. In addition, Ms. Folkertsma mentioned staff purchased snacks, through personal budget not through city budget, for the Committee members to enjoy after the meeting is adjourned.

No further discussion ensued, and no action was taken.

2. Budget

Ms. Keilah Folkertsma, City Auditor, briefed the Committee on the proposed budget versus the budget that was published on July 28, 2023, on the city’s website. Ms. Folkertsma mentioned meeting with Ms. Helen Ramirez, City Manager, to discuss the concerns for the department and was able to receive the additional amount for the clerical salary. The request for the software would potentially happen in the mid-year amendment, and the additional funding for the food and meals line item was increased by \$2,000 due to the department now being tasked with the scheduling Audit and Oversight Committee meetings, purchasing lunches for attendees, producing the agenda, and taking minutes for the Audit and Oversight Committee meetings. Ms. Folkertsma further stated that the adjustments for the additional food and meals assistance have been made however they did not reflect in the budgeting enterprise resource planning (ERP) system, ClearGov, as of that morning.

Mayor John F. Cowen, Jr., Chair, commented to the Committee his reiteration to city management

investing in the audit department eventually will have a return on investment (ROI), the uncovering of waste and deficiencies, and that it would be a bad idea to not invest in audit department.

Mr. Keilah Folkertsma, City Auditor, thanked the Chair for his advocacy to city management regarding the Office of the City Auditor's budget.

No further discussion ensued, and no action was taken. *Minor technical difficulties ensued with the presentation but were corrected by Mr. James McCoy.*

3. Ongoing audit(s),

Ms. Keilah Folkertsma, City Auditor, briefed the Committee on the ongoing audit for Parks that is still in the planning phase and the Deputy City Auditor, Jose Luis Silva, has already issued the internal control questionnaire (ICQ) for feedback to Parks management, and will need to meet with management for clarification on some of the answers that were provided by Parks. In addition, Ms. Folkertsma mentioned the second ongoing audit that is opened is for Brownsville Community Incentives Corporation (BCIC) that will focus on Chapter 38 and ethics. The audit report will help clear the air about the situation; about what happened and what was supposed to happen. She further mentioned that an ICQ has already been issued to Ms. Cori Peña and that this audit will take precedence over the Brownsville Police Department (BPD) Property and Evidence audit moving the BPD audit to slot number three. Ms. Folkertsma commented final reports can be found on the link provided on the PowerPoint presentation. <https://www.brownsvilletx.gov/2103/Reports>

No further discussion ensued, and no action was taken.

4. Follow-up audit(s)

Ms. Keilah Folkertsma, City Auditor, briefed the Committee about the follow-up audit for the Review of Land Acquisition. She contacted Mr. Jerry Briones for the follow-up and was advised by Mr. Briones that Greater Brownsville Incentives Corporation (GBIC) has been busy with the onboarding of the new Chief Executive Officer (CEO), however GBIC has since incurred one new land deal and is using the checklist that was created in-house. Additionally, Ms. Folkertsma mentioned, we are pending receipt of the documentation to review for that follow-up. She continued to brief the Committee on the follow up for the Financial Disclosure and Ethics review pending to start on or after August 24, 2023, and has been advised by Ms. Yolanda (Yoli) Gomez, City Secretary, that additional personal financial disclosures have been submitted to her office and are ready for Ms. Folkertsma to pick-up.

Mr. Keilah Folkertsma, City Auditor, mentioned to the Committee that the remaining follow-ups are still expected to be done after September 30, 2023. She stated there has been movement on behalf of the departments such as surprise cash count audits from the finance department for the Petty Cash and Change fund follow-up, and the audit department being contacted for their controlled assets pertaining to the Controlled Asset Inventory follow-up.

No further discussion ensued, and no action was taken.

5. Review of by-laws

Ms. Keilah Folkertsma, City Auditor, informed the Committee on the by-laws document and City Charter being shared by Mr. Will Trevino, City Attorney, through a SharePoint and reminded the Committee that comments have been provided by audit staff relating to the Institute of Internal Auditors (IIA) standards and other comments that are not aligned with the ordinance.

Mayor John F. Cowen, Jr., Chair, questioned if the by-laws have been shared with the Committee.

Ms. Keilah Folkertsma, City Auditor, responded that she believes they are being shared however will ensure to resend the document and include the new members as well.

No further discussion ensued, and no action was taken.

6. Fraud reporting

Ms. Keilah Folkertsma, City Auditor, briefed the Committee not receiving official fraud reports submitted to the Office of the City Auditor, however the Office of City Auditor is still planning a fraud hotline outreach. In addition, Ms. Folkertsma mentioned, as per the recommendation of Mr. Francisco Orozco, Committee Member, changes were made to the fraud reporting form to ensure anonymity for anyone filling out a report and not having the need to create an account to submit a form online.

Ms. Folkertsma, continued to brief the Committee by demonstrating a fraud report sample that was submitted by the audit department to show how it looks after an individual submits one anonymously and behind the scenes on the form details such as the internet protocol (IP) address. She further stated that because the IP address is traceable by Enterprise Applications (EA) department, this could potentially compromise the anonymity of the individual submitting the form. The City Attorney's office has a confidentiality agreement that can be given to EA employees for non-disclosure and searching of said IP addresses. Ms. Folkertsma explained to the Committee the confidentiality of the form is to ensure there is no retribution or fear of submitting the form if it were to be submitted internally from the organization.

Commissioner Roy De los Santos, Committee Member, questioned the purpose of the confidentiality of the reporting form.

Ms. Keilah Folkertsma, City Auditor, responded that it is best for preventative measures for all EA staff to sign.

Commissioner Roy De los Santos, Committee Member, agreed with the idea and suggested a step further that there be a policy and procedure and an ordinance in place for the confidentiality of the reporting form to ensure that those employees who do submit a fraud report are protected. Additionally, he further stated that it would not only protect the employee who submits the fraud report, but also ensures that the employee on the receiving end of the form does not feel conflicted if directed by an authority or a superior to search which employee was tied to that submitted fraud form.

Mayor John F. Cowen, Jr., Chair, questioned if there is a Whistleblower policy in place.

Ms. Jennifer Avendaño, First Assistant Attorney, responded there is a Whistleblower policy under the Personnel Policy Manual that falls under the Whistleblower Act, therefore they wouldn't be compelled to do that.

Ms. Keilah Folkertsma, City Auditor, stated that Mr. Silva, Deputy City Auditor, mentioned that there are external vendors who can handle the fraud reporting and ensure anonymity. She further stated that there are a couple of examples that were shared with the audit department by the City Attorney's office, however it would be another software expense.

Mr. Francisco Orozco, Committee Member, questioned for informational purposes if Enterprise Applications is an internal department.

Ms. Keilah Folkertsma, City Auditor, responded that they are a city department under City Manager's oversight who oversee the information technology (IT) throughout the city.

Commissioner Roy De los Santos, questioned if reports could go directly through the call center at 546-HELP (4357).

Ms. Keilah Folkertsma, City Auditor, responded it is possible, however the audit department has a direct line for fraud reporting.

Commissioner Roy De los Santos, questioned other than EA having direct access to the IP address that would require a confidentiality agreement, is it possible this could go through another department within the city.

Mr. James McCoy, Assistant Director/Agile Project Manager, confirmed that there is no other department who has access to this information.

No further discussion ensued, and no action was taken.

7. Other items of interest related to the Office of the City Auditor

Ms. Keilah Folkertsma, City Auditor, briefed the Committee the audit department will be moving to 1045 East Washington Street in late September after Communications and Marketing move to their new building. She stated we have tentative plans to sit individually with staff from Financial Services (also called the Finance Department) to determine what reports are commonly used in Logos, the city's enterprise resource planning (ERP) system starting from the top of the Finance organizational chart. Additionally, as part of staffing changes, Ms. Folkertsma mentioned that Mr. Jose Luis Silva, Deputy City Auditor, will be leaving the audit department for a better opportunity and his final day was (today) August 18, 2023.

Mr. Jose Luis Silva, Deputy City Auditor, expressed his gratitude to the city of Brownsville for the opportunity and regrets leaving the city due to a personal matter, however he was given the opportunity to work closer to home. In addition, he stated he had a great experience working alongside the internal audit team and could not thank the city enough for the opportunity.

Members of the Committee thanked Mr. Jose Luis Silva for his service and contribution to the community and wished him the best.

Ms. Keilah Folkertsma, City Auditor, agreed his contributions were significant by providing templates that the department can use in the future, such as the entrance conference template that was demonstrated in the previous Audit and Oversight meeting.

Ms. Keilah Folkertsma, City Auditor, continued to brief the Committee by requesting permission from the

Members if working remotely may be granted due to a personal matter that requires her attention in another state. She further stated that a response did not have to be given at that moment, however she would appreciate the consideration and it would not be immediately, however she would advise the Committee when the time arrived.

Mayor John F. Cowen, Jr., Chair, responded personally not having an issue with remote work if there is effective productivity from the department, whether it is City Auditor or anyone in the audit department.

Commissioner Rose M.Z. Gowen, Committee Member, agrees with Mayor John F. Cowen, Jr., Chair's statement, and trusts Ms. Keilah Folkertsma's judgment. Commissioner Rose M.Z. Gowen stated she knows that the very best will be put forward and wished Ms. Folkertsma the best.

Mr. Francisco Orozco, Committee Member, added in addition to agreeing with the Committee Ms. Folkertsma has provided professional work, however he has request as a courtesy to advise that she advise the Committee when or if it is not possible to be productive. He further stated understanding that life happens, and he knows that Ms. Folkertsma will be professional about it.

Ms. Keilah Folkertsma, City Auditor, acknowledged the Committee's statements and requests, and thanked them for allowing her to work remotely.

No further discussion ensued, and no action was taken.

4) Future Agenda Items

Mayor John F. Cowen, Jr., Chair, stated he would like to discuss and review the scheduling of the meetings considering the lunch expenses and include the new board member's input.

Commissioner Roy De los Santos, Committee Member, commented, in addition to acknowledging the audit department will be a staff of two, he would like to work on recovering the data for the Audit and Oversight Committee considering that the by-laws are being reviewed by the Committee. He further stated he has worked on reviewing previous minutes from 2019 however has not been able to locate the appropriate board member appointment dates and other information related to the Audit and Oversight Committee which at that point could make the Committee invalid.

Ms. Keilah Folkertsma, City Auditor, agreed with Commissioner Roy De los Santos's comment and stated that the audit department could not locate appointment date information in the minutes other than when the Committee was reinstated in 2019.

Mayor John F. Cowen, Jr., Chair, briefed the Committee on the background of the progress the Audit and Oversight has made while there being a turnover in audit staff and the Committee working on and off throughout the years.

Commissioner Roy De los Santos, Committee Member, mentioned with the by-laws being under review and without change of those by-laws, the predecessor members of the committee's term will expire in October, and he would be unsure if the Committee would be in favor of a change in members this early on.

Commissioner Rose M.Z. Gowen, Committee Member, expressed her concern not wanting the by-laws to take precedence over the current work that Ms. Folkertsma is producing, and the audit work is not further delayed.

She further stated in agreement, the by-laws still need to be reviewed in a timely manner.

Mr. Francisco Orozco, Committee Member, suggested the revision of the by-laws can be discussed in executive session in more depth with the help of the Committee and the City Attorney's Office, and suggests the Committee reviews and comments on the shared by-laws document within the next thirty days to further discuss during the next Audit and Oversight meeting.

Ms. Keilah Folkertsma, City Auditor, stated Ordinance 2021-1682 states the City Commission sets the terms, and the by-laws define the terms.

5) Adjournment

There being no further business to come before the Audit and Oversight Committee, upon duly made motion the meeting adjourned at 12:41 p.m.

Approved this 6th day of October, 2023.



Mayor John F. Cowen, Jr.
Audit & Oversight Committee Chair

Attest:



Keilah Folkertsma, MBA, CFE, CIA
City Auditor

Respectfully Submitted by:

Daniela G. Gonzalez, Assistant City Auditor
Office of the City Auditor



NOTICE OF A PUBLIC MEETING OF THE Audit and Oversight Committee

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that a *Regular Meeting* of the **Audit and Oversight Committee** of the City of Brownsville, will be conducted on **August 18, 2023, at 12:15 p.m.**, at the **City Commission Chambers**, located on the **Second Floor-City Hall/Federal Building**, located at **1001 East Elizabeth Street**, Brownsville, Texas 78520.

Pursuant to Section 551.127, Texas Government Code, one or more members of the Audit & Oversight Committee or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

Members of the Public, Employees, and the City Commission may join via the Webex Teleconference Meeting by logging on at:

<https://brownsvilletx.webex.com/brownsvilletx/j.php?MTID=ma541e95e0a425ea7b2ba8015dcdc14ed>

Meeting number: 2539 707 6129

Password: audit (28348 from video systems)

1) CALL TO ORDER

2) PUBLIC COMMENT PERIOD

3) Items for Individual Consideration, Discussion, and Possible Action

A. Approval of the Minutes for the following Audit and Oversight Committee meeting:

1. July 21, 2023, Regular Meeting

B. City Auditor's Office Update

1. Welcome New Members!
2. Budget,
3. Ongoing audit(s),
4. Follow-up audit(s),
5. Review of by-laws,
6. Fraud reporting, and
7. Other items of interest related to the Office of the City Auditor



City Auditor Update

By the Office of the City Auditor

August 18, 2023

cityauditor@brownsvilletx.gov

<https://www.brownsvilletx.gov/2098/City-Auditor>

B. 1. Welcome new Audit & Oversight Committee Members!



- Welcome to Commissioner Roy De los Santos
- Welcome to Mr. Gerardo Garcia



B. 2. Office of the City Auditor Proposed Budget

City Auditor	01-131			
Personnel Services handled by OD&HR s/be updated for current salaries and additional requested for Assistant				
Budget GL Account	Description	Amount Approved	Amount Requested	% Increase/-decrease
01-131-601	Supervision (City Auditor and Deputy City Auditor)	\$118,650.00	\$196,724.00	65.80%
01-131-602	Clerical (actual Assistant City Auditor \$47,023.60)	\$98,748.00	\$60,000.00	-39.24%
01-131-606	TMRS 14 percent match to employee 7 percent	\$38,462.00		
01-131-607	F.I.C.A.	\$17,166.00		
01-131-608	Medical Insurance	\$18,756.00		
01-131-609	Life Insurance	\$78.00		
01-131-610	Workers Compensation	\$291.00		
01-131-619	Miscellaneous (vacancy)	-\$5,591.00		
01-131-623	Dental Insurance	\$846.00		
Total Personnel Services:		\$287,406.00		26.56%
Materials and Supplies				
01-131-701	Office Supplies	\$3,000.00	\$1,500.00	-50.00%
01-131-703	Foods, Meals, Ice, Water (Committees)		\$2,000.00	100.00%
01-131-705	Fuel & Lubricants	\$0.00	\$0.00	0.00%
01-131-706	Minor TI/Equip/Furn Under \$15,000*	\$7,500.00	\$7,500.00	0.00%
01-131-710	Books & Periodicals	\$300.00	\$300.00	0.00%
01-131-711	Postage / Shipping Charges		\$0.00	0.00%
01-131-712	Photo Equip / Supply Under \$15,000	\$500.00	\$300.00	-40.00%
Total Materials and Supplies:		\$11,300.00	\$11,600.00	2.65%
Miscellaneous Services				
01-131-761	Communications	\$4,000.00	\$4,000.00	0.00%
01-131-763	Insurance or Bonds		\$0.00	0.00%
01-131-765	Professional Services		\$20,000.00	0.00%
01-131-767	Travel Expense (non-Training)	\$2,000.00	\$2,000.00	0.00%
01-131-769	Auto Allowance	\$7,000.00	\$7,000.00	0.00%
01-131-770	Training Expense	\$9,200.00	\$30,000.00	226.09%
01-131-776	Dues / Memberships / Web Subscriptions	\$3,800.00	\$4,300.00	13.16%
01-131-779	Other		\$0.00	0.00%
01-131-779-27	Other Temporary Workforce	\$1,500.00	\$0.00	-100.00%
9999-999 Enhancement	Data Analysis Software Implementation Fee 1st year	High estimate	\$123,000.00	100%
9999-999 Enhancement	Data Analysis Annual Fee	High estimate	\$102,000.00	100%
9999-999 Enhancement	Audit Software Implementation Fee 1st year	High estimate	\$43,000.00	100%
9999-999 Enhancement	Audit Software Annual Fee	High estimate	\$12,000.00	100%
9999-999 Enhancement	Standard Lease of Copier	Estimate	\$2,800.00	100%
9999-999 Enhancement	Other Data Analysis Software Implementation/annual Fee	High estimate	\$35,000.00	100%
Total Miscellaneous Services:		\$326,206.00	\$408,300.00	25.17%

Department: 131 - City Auditor				
600 - Personnel Services				
601	Supervision	4,154	118,650	196,586
602	Clerical	51,820	98,748	47,023
606	TMRS	9,693	38,462	43,782
607	F.I.C.A.	4,587	17,166	19,171
608	Medical Insurance	8,563	18,756	31,428
609	Life Insurance	28	78	294
610	Workers Compensation	84	291	452
619	Miscellaneous	-	(5,591)	(5,591)
623	Dental Insurance	294	846	846
Account Classification Total: 600 - Personnel Services		79,221	287,406	333,991
700 - Materials and Supplies				
701	Office Supplies	92	3,000	3,000
703	Foods, Meals, Ice, Water	-	500	500
706	Minor TI/Equip/Furn Under \$15,000	3,364	6,500	6,500
710	Books & Periodicals	1,227	300	300
711	Postage / Shipping Charges	13	-	-
712	Photo Equip / Supply Under \$15,000	-	500	500
Account Classification Total: 700 - Materials and Supplies		4,696	10,800	10,800
760 - Miscellaneous Services				
761	Communications	271	4,000	4,000
763	Insurance or Bonds	62	-	-
765	Professional Services	2,975	-	-
767	Travel Expense (non-Training)	9,070	500	500
769	Auto Allowance	592	7,000	7,000
770	Training Expense	3,769	14,700	14,700
776	Dues / Memberships / Web Subscriptions	560	1,800	1,800
779	Other	31,251	-	-
Account Classification Total: 760 - Miscellaneous Services		48,551	28,000	28,000
Department Total: 131 - City Auditor		132,468	326,206	372,791

B. 3. Ongoing Audit(s)

2023-R-01 Parks and Recreation (Transportation)

2023-R-02 BCIC Opened August 3, 2023

Based on public concern we moved up the BCIC audit and will place BPD Property & Evidence third

Published reports can be found at:

<https://www.brownsilletx.gov/2103/Reports>

B. 4. Follow Up Audit(s)

2021-01-F-02 Review of Land Acquisition GBIC some progress, pending documentation – using checklist per discussion

2021-03-F-02 Financial Disclosure and Ethics Review some progress, no closure, will follow up again on or after August 24, 2023

We will start the following after the expected completion dates (ECD's) September 30, 2023:

- 2020-02-F-03 Petty Cash and Change Fund,
- 2021-02-F-03 Controlled Asset Inventory,
- 2021-04-F-03 City's Call Center, and
- 2021-05-F-03 Procurement Card (P-Card)

B. 5. Review of By-Laws

Thanks to City Attorney Will Trevino for sharing the bylaws document and City Charter in a SharePoint. As a reminder, we put our comments in for consideration.

As mentioned in previous meetings the Institute of Internal Auditors (IIA) standards are being updated from the International Professional Practices Framework (IPPF) or Red Book to the Global Internal Audit Standards (GIAS) this fall, so some comments will relate to that change

B. 6. Fraud Reporting

We have not had any official fraud reports

Fraud Hotline: 956-548-6102

Fraud Reporting Link

<https://www.brownsvilletx.gov/FormCenter/City-Auditor-19/REPORT-IMPROPER-ACTIVITIES-207>

18223.insight.dudesolutions.com/live/#Help_Desk/My_Tickets

GoSkills Online Cou... FacilityDude Login GFOAT Fall Confere... Government Audit... City Auditor | Brow... New Tab Organizations | Tex... TimeClock Plus City...

CITY OF BROWNSVILLE Help Desk Knowledge Base Home Logout --Select Product--

New Ticket My Tickets

Tickets I Have Submitted

Overview Attachments [0] Notes [0]

^ Ticket Details

ID:	5979	Date Submitted:	8/4/23 4:01 PM
Work Type:	Web Site Requests	Description:	https://www.brownsvilletx.gov/FormCenter/City-Auditor-19/REPORT-IMPROPER-ACTIVITIES-207 Our report for improper activities needs to be anonymous. How can you fix it so it will not require a sign in or email address or name? Please help. This is important to the function to be able to assure anonymity.
Reported By:	Folkertsma, Keilah (keilah.folkertsma@brownsvilletx.gov)		
On Behalf Of:	Folkertsma, Keilah (keilah.folkertsma@brownsvilletx.gov)		
Location:	Brownsville Public Library		
Building:	Central		
Area:	Choose...	Custom 1:	City Auditor
Room:	Old call center rooms		

^ Questionnaire

What is your phone number or extension? 956-556-0738

Fraud Hotline: 956-548-6102

Fraud Report Sample

Online Form Submittal: REPORT IMPROPER ACTIVITIES

 noreply@civicplus.com
To: cityauditor; Keliah Folkertsma
Retention Policy: General (10 years)
[If there are problems with how this message is displayed, click here to view it in a web browser.](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

REPORT IMPROPER ACTIVITIES

First Name	Field not completed.
Last Name	Field not completed.
Email	Field not completed.
Agency (Area of Concern)	Any Area
Attachment	Field not completed.
Information	This is only a test - will I be identified?

Email not displaying correctly? [View it in your browser.](#)

Form Center ▶ City Auditor ▶ REPORT IMPROPER ACTIVITIES ▶ Submission #14574

First Name

Leave blank to report anonymously

Last Name

Leave blank to report anonymously

Email

Leave blank to report anonymously

Agency (Area of Concern)

Any Area

Attachment

Browse...

No file selected.

Information *

This is only a test - will I be identified?

CANCEL

Form Details

Submitted By:

Submitted On:

August 15, 2023 2:01 PM

IP Address:

174.244.81.226

Referrer:

https://www.brownsvilletx.gov/FormCenter/City-Auditor-19/REPORT-IMPROPER-ACTIVITIES-207

Answered 2 of 6 (33.3%)

Reply

Reply All

Forward

Tue 8/15/2023 2:02 PM

B. 7. Other Items

We still expect our move back downtown to 1045 E. Washington Street to be in September towards the end of the month.

We have tentative plans to sit with individual staff members in Finance to determine what reports they run in the Logos, how often they run them, and the purpose so we can better understand how Finance uses the system

Staffing changes

Conclusion

Questions?

Contact Information

- City Auditor Main 956-548-6003
- City Auditor Personal 956-548-6004
- Fraud Hotline 956-548-6120
- City Auditor Cell 956-556-0738
- keilah.folkertsma@brownsvilletx.gov

4) Future Agenda Items

5) Adjournment

Contact Information

- City Auditor Main 956-548-6003
- City Auditor Personal 956-548-6004
- Fraud Hotline 956-548-6120
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- keilah.folkertsma@brownsvilletx.gov