



NOTICE OF PUBLIC MEETING OF THE Audit and Oversight Committee Meeting November 3, 2023

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, NOTICE IS HEREBY GIVEN that a **Regular Meeting** of the **Audit and Oversight Committee** of the City of Brownsville, will be conducted on **November 3, 2023, at 12:15 p.m.**, at the **City Commission Chambers**, located on the **Second Floor-City Hall/Federal Building**, located at **1001 East Elizabeth Street, Brownsville, Texas 78520** and **via Webex Teleconference Meeting by logging in at :**

<https://brownsvilletx.webex.com/brownsvilletx/j.php?MTID=m21b626bf23552f61300bff0467a67b6c>

Meeting number: 2534 798 8187

Password: audit (28348 from video systems)

Access code: 253 479 88187

Pursuant to Section 551.127, Texas Government Code, one or more members of the Audit & Oversight Committee or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

Join by video system

Dial 25347988187@brownsvilletx.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

1-844-621-3956 United States Toll Free

+1-650-479-3208 United States Toll

Access code: 253 479 88187

This Notice and Meeting Agenda are posted online at: <https://brownsvilletx.gov/129/Agendas-Minutes>.

Members of the public who submitted a "Public Comment Form" will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act.

At any time during the course of the posted meeting, the Audit and Oversight Committee may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda as well as to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

1) CALL TO ORDER

2) PUBLIC COMMENT PERIOD:

- **Non-Agenda Items:** Kindly submit a "Public Comment Form" stating the City business or City policy you wish to speak to an hour before the start of the scheduled meeting time with the City Secretary. Forms are not reserved for anyone, nor may time be deferred to anyone. PowerPoint presentations may not be accommodated. This period is limited to five (5) speakers with a time limit of three (3) minutes per speaker.
- **Agenda Items:** Kindly submit a "Public Comment Form" stating which item(s) on the agenda you wish to speak to an hour before the start of the scheduled meeting time with the City Secretary. Speakers will

be allowed to address the Commission on the agenda item before it is to be considered. The speaker is limited to three (3) minutes.

- **Time Limits:** The City Commission shall have the discretion to modify its regulations regarding time limits on public comment if necessary. For example, the time limit may be shortened to accommodate a lengthy agenda, or it could be lengthened to allow additional time for discussion on a complicated matter or if there is a need for an interpreter.

3) EXECUTIVE SESSION

A. Closed Session pursuant to Tex. Gov't. Code Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Deliberation) regarding the City Auditor.

4) POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION:

A. Consider and take **ANY NECESSARY ACTION**, if any, regarding the City Auditor.

5) WORK SESSION(S):

A. Discussion and review of the Audit and Oversight Committee Bylaws. (**Tabled from October 6, 2023**)

6) ITEM(S) FOR INDIVIDUAL CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION:

A. Approval of the Minutes for the following Audit and Oversight Committee meeting:

1. October 6, 2023, **Regular Meeting**

B. Consider and take **ACTION**, if any, on the Audit and Oversight Committee Bylaws.

C. Consider and take **ACTION** to approve the Office of the City Auditor Annual Report for FY 2023, and the recommended Annual Audit Plan for FY 2024.

D. City Auditor's Office update on:

1. New Deputy City Auditor onboarding,
2. Adopted budget,
3. Ongoing audit(s),
4. Follow-up audit(s),
5. Other items of interest related to the Office of the City Auditor.

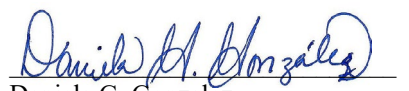
7) FUTURE AGENDA ITEMS

8) ADJOURNMENT

NOTE: The City of Brownsville does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Organizational Development & Human Resources (OD&HR) at (956) 548-6109 (voice or Relay TX) by Thursday, November 2, 2023, no later than 5:00 p.m., to make proper arrangements.

Approved via email
By: Mayor John F. Cowen, Jr.
Audit and Oversight Committee
Chairman

I certify that a copy of the **Friday, November 3, 2023**, Agenda of items to be considered by the Audit and Oversight Committee was posted on the Bulletin Area at City Hall – Federal Building, and on the City of Brownsville Agenda Center web page at <https://brownsvilletx.gov/129/Agendas-Minutes> on Monday, October 30, 2023.


Daniela G. Gonzalez
Assistant City Auditor/Board Liaison
Office of the City Auditor